

### Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

### REQUEST FOR QUOTATION

RFQ No.	2022-180 NP SVP
Date:	October 18, 2022
PR No./End-User:	2022-10-180/ PAIO

Company Name : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Tel No. & Fax No. : \_\_\_\_\_  
 Mobile No. : \_\_\_\_\_  
 PhilGEPS Reg. No. \_\_\_\_\_  
 TIN No. \_\_\_\_\_

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS <small>If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.</small>	UNIT PRICE	TOTAL PRICE
	<b>Procurement of CSC Branded Collaterals</b>	1	lot					
	<b>Requirements:</b>							
	<b>A. CSC Paper Bag (Long)</b>							
	<b>Size:</b> 10" height x 9.5 width x 4" base (folded)							
	<b>Color:</b> Full color, one-side printing							
	<b>Paper stock:</b> C2S #220							
	<b>Others:</b> Laminated with black rope handle							
	<b>Quantity:</b> 1,000 pcs.							
	<b>B. CSC Paper Bag (Wide)</b>							
	<b>Size:</b> 10" height x 16 width x 6" base (folded)							
	<b>Color:</b> Full color, one side printing							
	<b>Paper stock:</b> C2S # 220							
	<b>Others:</b> Laminated with black rope handle							
	<b>Quantity:</b> 1,000 pcs.							
	<b>C. CSC Gift Tag</b>							
	<b>Size:</b> 5" x 5"							
	<b>Color:</b> Full color print, (CSC Logo); one-side printing							
	<b>Stock:</b> C2S 16pt matte (C2S 220)							
	<b>Others:</b> Laminated (Matt Lamination)							
	<b>Quantity:</b> 2,000 pcs.							

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.	UNIT PRICE	TOTAL PRICE
	<b>Requirements for printer:</b>							
	1. Total contract price must include applicable taxes;							
	2. Must submit samples along with quotations;							
	3. Proof should be submitted one (1) working day after submission of materials							
	Delivery of all items should be fourteen (14) working days after approval							
	of proof; and							
	4. Should be able to work with Adobe InDesign Cloud							
	Approved Budget for the Contract (ABC): Php 138,000.00							
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X							

  
**PEARLIE ANN S. RAMOS**  
 Procurement Officer  
 931-7935; 931-7939; 931-8092 Loc. 508

---

*Printed Name/Signature*  
*Authorized Representative of the Service Provider*